

City of San José Civil Service Commission

Bill Brill - Chair Sharon Hightower -Vice Chair Joan P. Smith – Board Member Michael Wilcoxen – Board Member Roy Truitt – Board Member STAFF:

Colleen Winchester, Sr Deputy City Attorney Toni J. Taber, City Clerk Ruth Krantz, Deputy City Clerk Rebecca Hall, Deputy City Clerk

MEETING AGENDA September 7, 2017

4:00 p.m.

San José City Hall T-1446

I. Call to Order & Adoption of Orders of the Day

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

II. Public Comments

III. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. <u>Hiring Summary Memorandum from Human Resources dated August 28</u>, 2017, listing a statistical summary of hiring activities by fiscal year from July 1, 2017 through July 31, 2017.
- b. Memorandum from Human Resources dated August 30, 2017, providing Amendments to the Classification Plan: (1) New Classifications; (2) Retitles and Revisions of Class Specifications; and (3) Revisions of Class Specifications.
- Memorandum from Deputy City Manager Julie Edmonds-Mares dated <u>August 24, 2017</u>, regarding Extension of Probationary Period for Senior Park Ranger.

2. Minutes for approval:

(a) August 3, 2017 – (Regular Meeting)

END OF CONSENT CALENDAR

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3. Hearings to be scheduled: None.

AVAILABLE HEARING DATES

September 5, 7. October 10, 11, 17, 18, 24, 25, 31.

ADJOURN to 4 p.m., October 5, 2017, Conference Room T-1446, San José City Hall.